University of TasmaniaTeaching Merit Certificate

Student Support and Engagement Category

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| --- | --- |
| **Full name of individual or submitting (team\*) applicant** |  |
| **Title (theme/focus) of application** |  |
| **Current position** |  |
| **School/Section** |  |
| **Email address** |  |
| **Unit details (if applicable)** | *Unit code, mode of delivery, teaching staff, student numbers* |

\*If this is a team application, you will need to complete page 3 for all additional participants.

**Context**

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| --- | --- | --- |
| *Set the scene for your application. Tell the assessors who you are, what you do and how you do it. Discuss your approach to student support and engagement.* | | |
| **Maximum 150 words** | Word count |

Claim/s of excellence

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| *What is it about your practice that you believe is excellent and goes above and beyond what may be expected? Is there a problem or issue that you have had to overcome, or have you been innovative in a particular area of student support or engagement? Be as specific as you can.* | | |
| **Maximum 200 words** | Word count |

Evidence in support of your claim/s

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| *You need to provide evidence to substantiate the claim that your approach is excellent. Evidence may be: qualitative and quantitative; from students, peers or people outside of the university; examples of the ways in which you support learning, teaching and engagement activities; examples of leadership.*  *Contextualise your evidence rather than just listing it – and think carefully about presenting your evidence in a way that is clear.*  *Please use text and basic tables only. No screen shots, photos or links. Quotes and references are to be included in the word count.* | | |
| **Maximum 750 words** | Word count |

Statement of Support

A signed Statement of Support, on the correct template, must be attached as the last page of your application.

**Approval from line manager**

Please discuss this application with your line manager and seek their endorsement before submitting your application.

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| **Line manager’s name** |  |
| **Line manager’s endorsement** |  |

**Checklist**

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| I have completed all sections of the Application |  |
| I have attached a signed Statement of Support |  |
| My line manager has endorsed my application |  |
| I have combined all sections of the application into a single PDF |  |

Submission

Combine all pages of your application into a single PDF and submit to [Awards.Grants@utas.edu.au](mailto:Awards.Grants@utas.edu.au) by 5.00 pm on 31st January.

**Team Members**

Complete the following details for each applicant. Add or delete sections as required.

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| **Full name** |  |
| **Current position** |  |
| **School/Section** |  |
| **Email address** |  |

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| **School/Section** |  |
| **Email address** |  |